

## Trinity Academy London Careers Plan

Trinity Academy is committed to giving every pupil a world-class education through a rigorous academic curriculum rooted in high expectations, and to giving our pupils the opportunity to be the very best they can in all aspects of their lives. This includes offering a comprehensive careers programme that gives our pupils high quality, independent advice and guidance with regards to careers, further & higher education, and future life choices.

Careers Leader details

Our Careers Leader is **Anne-Marie Lawlor**.

You can contact her at <http://trinity.futureacademies.org/about/contact>

Our careers plan will next be reviewed in July 2021.

In delivering this careers plan we work closely with the **London Enterprise Agency** and our employer partner at **Guys & St Thomas' Hospital Trust**, and we subscribe to the on-line careers analysis and guidance tools supplied by **Unifrog.com** for all our pupils.

How you can support us

We welcome support from parents, employers, colleges, further education providers, universities and the wider community. If you think you can help us by, for example:

- giving a talk on a particular career or career path
- offering work experience or mentoring
- participating in a speed networking event,  
then please contact Anne-Marie Lawlor at the address above.

Gatsby Benchmarks

The Gatsby Benchmarks are a government-led framework for best practice in careers provision, and we regularly assess our provision and progress against them. They are:

1. A stable careers programme.
2. Learning from career and labour market information.
3. Addressing the needs of each pupil.
4. Linking curriculum learning to careers.
5. Encounters with employers and employees.
6. Experiences of workplaces.
7. Encounters with further and higher education.

Careers focus for each year group

Year Group	Careers focus for the year
Year 7	<i>To be aware of jobs that exist now, in the future and in my local area. To be able to identify my own skills, likes and dislikes, and how these relate to different types of work.</i>
Year 8	<i>To be aware of jobs that exist now, in the future and in my local area.</i>

	<i>To be able to identify my own skills, likes and dislikes, and how these relate to different types of work.</i>
<b>Year 9</b>	<i>To be aware of jobs that exist now, in the future and in my local area. To be able to identify my own skills, likes and dislikes, and how these relate to different types of work. Using this knowledge, to make informed choices about GCSE options.</i>
<b>Year 10</b>	<i>To develop a range of employability skills and to be able to demonstrate them. To start to explore options for KS5 study and/or training.</i>
<b>Year 11</b>	<i>To understand a variety of routes into further education and employment.</i>
<b>Year 12</b>	<i>To be able to identify my strengths and weaknesses and develop a personal development plan. Based on that plan, to start to make informed choices about college, university, work</i>
<b>Year 13</b>	<i>To make informed choices about the next stage, and considered (and ultimately successful) applications.</i>

Year 7

<b>Learning objectives</b>	<b>Activities</b>	<b>Gatsby benchmark</b>	<b>When</b>	<b>Who</b>
To start to understand my interests and aptitudes	<b>Unifrog introduction &amp; completion of skills &amp; interests questionnaires</b>	2, 3.	Term 1 or 2	Form Tutors? Values Teachers?
To develop study & work habits that will ultimately support longer-term study & work	<b>Adhering to school policies on punctuality, presentation, conduct. Assemblies.</b>	3, 4	Every term	All teachers
To know what jobs are important in my local labour market	<b>Short project on current &amp; projected job vacancies in SW9 &amp; south London.</b>	2, 4.	Term 3 or 4	Geography Dept with Careers lead?
To be able to describe 5 job roles in some detail.	<b>Speakers in assembly. Videos in tutor time. Unifrog exploration.</b>	2, 5, 6(?)	Throughout the year.	Form Tutors, HOKS, Careers lead.

To complete a project on skills & jobs of the future	<b>Discuss &amp; present information about jobs of the future &amp; skills they will need.</b>	2	Term 6	Form Tutors, Values Teachers.
To record and reflect on careers-related activities	<b>Discuss activities undertaken &amp; reasons for recording, prior to recording on Unifrog</b>	2, 3	Term 6	Form Tutors

Year 8

<b>Learning objectives</b>	<b>Activities</b>	<b>Gatsby benchmark</b>	<b>When</b>	<b>Who</b>
To know my strengths & weaknesses	<b>Unifrog introduction &amp; Myers Briggs questionnaire</b>	3, 5	Term 1 or 2	Form tutors? Values teachers?
To develop team working skills	<b>Tutor group activities Barclays Lifeskills Lessons</b>	3	Term 3	Form tutors
To be able to name the skills needed for five different types of careers.	<b>Careers Week subject specific lessons</b>	2, 3, 4, 6	Term 4	CLs, Subject tutors
To continue to develop study & work habits that will ultimately support longer-term study & work	<b>Adhering to school policies on punctuality, presentation, conduct. Assemblies.</b>	3, 4	Throughout the year	All teachers
To record and reflect on	<b>Discuss activities undertaken &amp; reasons</b>	2, 3	Term 6	Form tutors

careers-related activities	for recording, prior to recording on Unifrog			
----------------------------	----------------------------------------------	--	--	--

Year 9

<b>Learning objectives</b>	<b>Activities</b>	<b>Gatsby benchmark</b>	<b>When</b>	<b>Who</b>
To link my subjects to future career options.	<b>Unifrog introduction &amp; questionnaires</b>	2, 3, 5	Term 1/2	Form Tutors
To make informed choices about GCSE options.	<b>Subject info sessions Parents' evening</b>	2, 3, 4	Term 3/4	HoKS CLs Subject teachers
To learn about more career options.	<b>Assemblies Careers Week Tutor time activities Unifrog activities</b>	2, 3, 5, 7	Term 3/4	Form Tutors HoKS Careers Lead
To develop leadership & team-building skills.	<b>Barclays Lifeskills Lessons</b>	3	Term 5	Form Tutors Careers Lead
To continue to develop study & work habits that will ultimately support longer-term study & work	<b>Adhering to school policies on punctuality, presentation, conduct. Assemblies.</b>	3, 4	Throughout the year	All teachers
To record and reflect on careers-related activities	<b>Discuss activities undertaken &amp; reasons for recording, prior to recording on Unifrog</b>	2, 3	Term 6	Form tutors

Year 10

<b>Learning objectives</b>	<b>Activities</b>	<b>Gatsby benchmark</b>	<b>When</b>	<b>Who</b>
To further explore future careers options	<b>Unifrog introduction &amp; careers questionnaires</b> <b>Occasional visits to employers</b> <b>Talks from employers</b> <b>Careers Fair</b>	2, 3, 4 2, 3, 4, 5 2, 3, 4, 5 2, 3, 4, 5	Terms 1, 3 Throughout year Throughout year Term 2	Form Tutors
To start to consider post-16 options, including school, college, apprenticeships	<b>Assemblies</b> <b>Parents' evening</b> <b>Form time discussions</b> <b>Unifrog activities</b>	3, 7, 8	Throughout the year	HoKS Form Tutors Careers Lead
To develop leadership and team-building skills	<b>Barclays Life Skills lessons</b> <b>Targeted mentoring</b> <b>Duke of Edinburgh programme</b>	3, 5 3, 5	Terms 2, 3 Throughout the year	HoKS Form tutors Careers lead
To continue to develop study & work habits that will ultimately support longer-term study & work	<b>Adhering to school policies on punctuality, presentation, conduct.</b> <b>Assemblies.</b>	3, 4	Throughout the year	All teachers
To record and reflect on careers-related activities	<b>Discuss activities undertaken &amp; reasons for recording, prior to recording on Unifrog</b>	2, 3	Term 6	Form tutors

#### Year 11

<b>Learning objectives</b>	<b>Activities</b>	<b>Gatsby benchmarks</b>	<b>When</b>	<b>Who</b>
To further explore future careers options	<b>Unifrog introduction &amp; careers questionnaires</b>	2, 3, 4, 5	Term 1 Throughout year	HoKS Form tutors Careers lead

	<b>Occasional visits to employers Talks from employers Careers Fair</b>		Throughout year Term 2	
To consider & make applications for post-16 options, including school, college, apprenticeships	<b>Assemblies Post-16 information evening Parents' evening Form time discussions Unifrog activities</b>	3, 7, 8	Term 1, 2	Form tutors Careers lead
To develop leadership and team-building skills	<b>Barclays Life Skills lessons Targeted mentoring Duke of Edinburgh programme Prefect opportunities</b>	3, 5	Terms 2, 3 Throughout year	HoKS Form tutors Careers lead
To continue to develop study & work habits that will ultimately support longer-term study & work	<b>Adhering to school policies on punctuality, presentation, conduct. Assemblies.</b>	3, 4	Throughout year	All teachers
To record and reflect on careers-related activities	<b>Discuss activities undertaken &amp; reasons for recording, prior to recording on Unifrog</b>	2, 3	Term 6	Form tutors

Year 12

<b>Learning objectives</b>	<b>Activities</b>	<b>Gatsby benchmarks</b>	<b>When</b>	<b>Who</b>
To further explore future careers options	<b>Unifrog introduction &amp; careers questionnaires Occasional visits to employers Talks from employers Careers Fair</b>	2, 3, 4, 5	Term 1  Throughout year Throughout year Terms 2, 6	HoKS Form tutors Careers lead

To make considered applications for post-school options	<b>Unifrog activities</b> <b>University open days (possibly virtual)</b> <b>Information sessions, including personal accounts</b>	3, 7, 8	Throughout year	HoKS Form tutors Careers lead
To develop leadership and team-building skills	<b>Barclays Life Skills lessons</b> <b>Targeted mentoring</b> <b>Duke of Edinburgh programme</b> <b>Prefect opportunities</b>	3, 5	Throughout year	HoKS Form tutors Careers lead
To continue to develop study & work habits that will ultimately support longer-term study & work	<b>Adhering to school policies on punctuality, presentation, conduct.</b> <b>Assemblies.</b>	3, 4	Throughout the year	All teachers
To record and reflect on careers-related activities	<b>Discuss activities undertaken &amp; reasons for recording, prior to recording on Unifrog</b>	2, 3	Term 6	Form tutors

### Year 13

<b>Learning objectives</b>	<b>Activities</b>	<b>Gatsby benchmarks</b>	<b>When</b>	<b>Who</b>
To further explore future careers options	<b>Unifrog introduction &amp; careers questionnaires</b> <b>Occasional visits to employers</b> <b>Talks from employers</b> <b>Careers Fair</b>	2, 3, 4, 5	Term 1 Throughout year Throughout year Term 2	HoKS Form tutors Careers lead
To make considered applications for	<b>Unifrog activities</b> <b>Personal support</b>	3, 7, 8	Terms 1-2	HoKS Form tutors Careers lead

post-school options				
To develop leadership and team-building skills	<b>Barclays Life Skills lessons</b> <b>Targeted mentoring</b> <b>Duke of Edinburgh programme</b> <b>Prefect opportunities</b>	3, 5	Throughout year	HoKS Form tutors Careers lead
To continue to develop study & work habits that will ultimately support longer-term study & work	<b>Adhering to school policies on punctuality, presentation, conduct.</b> <b>Assemblies.</b>	3, 4	Throughout year	All teachers
To record and reflect on careers-related activities	<b>Discuss activities undertaken &amp; reasons for recording, prior to recording on Unifrog</b>	2, 3	Term 6	Form tutors



# Application for Provider Access

## Introduction

This document sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

## Pupil entitlement

All pupils in years 7-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

## Management of provider access requests

### Procedure

A provider wishing to request access should contact Anne-Marie Lawlor, our Careers Coordinator.

Telephone: 020 3126 4993

Email: [a.lawlor@trinity.futureacademies.org](mailto:a.lawlor@trinity.futureacademies.org)

### Opportunities for access

The school offers a comprehensive Careers Education, Information, Advice and Guidance programme and an overview of this programme can be seen in the School's Careers Policy which can be seen on the school website.

Please speak to our Careers Coordinator to identify the most suitable opportunity for you.

The school will make a suitable space available for discussions between the provider and students, as appropriate to the activity. The school will also make available ICT equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Coordinator or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with the Careers Coordinator so that they can be displayed in the Careers Section of the school library.